



**Dates of IQAC Meeting**

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**KARMVEER SHANTARAMBAPU KONDAJI WAVARE**  
**Arts, Science & Commerce College, CIDCO, Nashik**

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**Minutes of the Meeting of 2012-13 held on 9<sup>th</sup> July 2012**

**Venue:** IQAC Room

**Date:** 09/07/2012, Saturday

**Time:** 11:30 - 01:30

**Agenda of the Meeting:**

1. To review and confirm the minutes of the last meeting
2. To review report of the NAAC Peer Team and set strategies accordingly
3. To prepare academic calendar of the year
4. Design placement activities
5. Regarding academic and administrative audit
6. To plan PBAS awareness activity among the faculty
7. Planning of academic and research activities of the college and departments
8. Inception of B.Sc. Animation and B.A. Music
9. Any other relevant issues made by the IQAC members

**Members Present:**

1. Dr. K. R. Pawar, Chairperson
2. Hon. Nanasahab Mahale, Management Representative
3. Dr. Bhanupratap Singh, Industrial Expert
4. Dr. S. L. Erande, Coordinator
5. Mr. D. G. Shinde, Member
6. Dr. N. V. Patil, Member
7. Ms. M. N. Sawant, Member
8. Mr. K. M. Khalkar, Member
9. Dr. Ms. N. P. Nikam, Member
10. Ms. Ashwini A. Boraste, Social Worker, Nashik
11. Mr. A. S. Aware, Office Superintendent

**Leave of Absence was granted to the following members:**

1. Mr. Somnath Ghule., Member
2. Dr. T. S. Dalvi, Academic Expert

IQAC Coordinator welcomed and briefed the committee members about the agenda. IQAC members, after exchange of ideas and thoughts made the following resolutions:

**Agenda Item 1:** Review of the Earlier Meeting:

The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

**Agenda Item 2:** To review report of the NAAC Peer Team and set strategies accordingly to fulfill the suggestion

**Resolution:** Review of report of NAAC Peer Team was done with discussions and critical evaluation. Further it was resolved to set out strategies for next five years and initiate compliance of the NAAC Peer Team recommendations.



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Proposed by: Principal Dr. K. R. Pawar, Seconded by: Dr. S. L. Erande

**Agenda Item 3:** To prepare academic calendar of the year and update teacher's diary

**Resolution:** The academic calendar should be revised by IQAC and circulated to the departments and the teacher diary is to be updated accordingly

Proposed by: Principal Dr. K. R. Pawar, Seconded by: Dr. N. V. Patil

**Agenda Item 4:** Placement activities

**Resolution:** The placement activities should be strengthened. The placement cell should arrange more placement sessions with the help of alumni. Seminar sessions and interactive sessions should be arranged for soft skill development and career guidance should be provided through professional agencies.

Proposed by: Principal Dr. K. R. Pawar, Seconded by: Mr. D. G. Shinde

**Agenda Item 5:** Academic and Administrator audit of the college

**Resolution:** The academic and administrative audit should be conducted by appointing external agency.

Proposed by: Mr. D. G. Shinde, Seconded by: Ms. M. N. Sawant

**Item 6:** Submission of proposals for Faculty Development Programs, Major, Minor Research projects and conference/ seminar/ workshop

**Resolution:** The college should submit proposals for Faculty Development Programme (FDP) and Head of the departments should submit proposals for International, National, State level and University level conferences, workshops and seminars under quality improvement program. The faculty members shall submit proposals for Major-Minor research projects to different funding Agencies during academic year.

Proposed by: Dr. N. V. Patil, Seconded by: Mr. D. G. Shinde

**Agenda Item 7:** Chalk out Perspective plan for the next 5 years

**Resolution:** Issues related with the Perspective plan had been discussed. The important issues and the items to be included were discussed. The IQAC committee recommended the coordinator to Chalk out the five year perspective plan of the college

Proposed by: Principal, Dr. K. R. Pawar, Seconded by: Ms. Ashwini Boraste

**Agenda Item 8:** Reformation of the IQAC composition

**Resolution:** Principal Dr. K. R. Pawar sir suggested changes in the IQAC Committee and after reviewing the names new committee has been formed.

**Agenda Item 9:** Any Other issues

**Resolution:** The IQAC coordinator suggested to introduce additional skill oriented, value loaded programs for the students and to conduct faculty development programs.

The vote of thanks was proposed by the coordinator



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**Minutes of the Meeting of 2012-13 held on 30<sup>th</sup> Oct. 2012**

**Venue:** IQAC Room

**Date:** 30/03/2012, Tuesday

**Time:** 12:00 - 01:00

**Agenda of the Meeting:**

1. To review and confirm the minutes of last meeting
2. Professional development of support staff
3. Regarding internet Speed
4. To take note of awards received and extra ordinary activities
5. Regarding Feedback report of the departments
6. Any other issues at eleventh hour

**Members Present:**

1. Dr. K. R. Pawar, Chairperson
2. Hon. Nanasahab Mahale, Management Representative
3. Dr. Bhanupratap Singh, Industrial Expert
4. Dr. S. L. Erande, Coordinator
5. Mr. D. G. Shinde, Member
6. Dr. N. V. Patil, Member
7. Ms. M. N. Sawant, Member
8. Mr. Somnath Ghule, Member
9. Dr. Ms. N. P. Nikam, Member
10. Ms. Ashwini A. Boraste, Social Worker, Nashik
11. Mr. A. S. Aware, Office Superintendent

**Leave of Absence was granted to the following members:**

1. Mr. K. M. Khalkar, Member
2. Dr. T. S. Dalvi, Academic Expert

IQAC Coordinator welcomed and briefed the committee members about the agenda.

**Agenda Item 1:** Review of the minutes of previous meeting was taken and the minutes of the meeting were approved.

IQAC took a note of the following issues that followed from the last meeting.

1. Academic calendar and teachers diary
2. Placement activity
3. Perspective plan

**Agenda Item 2:** Professional development of support staff

**Resolution:** The office staff is associated with use of Microsoft Office, tally etc. softwares. It is necessary to give hands on training for the staff. Hence IQAC recommended organizing workshops for the administrative staff. Further IQAC also recommended conducting workshop for support staff on handing of the computers, electric equipments and chemicals



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etc.

Proposed by: Ms. Somnath Ghule, Seconded by: Mr. D. G. Shinde

**Agenda Item 3:** Regarding internet Speed

**Resolution:** The present internet speed is not sufficient for the college. So it is necessary to increase the speed of internet and to upgrade the LAN Network of the College.

Proposed by: Dr. K. R. Pawar, Seconded by: Dr. S. L. Erande

**Agenda Item 4:** To take a note of awards received and extra ordinary activities

**Resolution:** The IQAC took a note of NCC/NSS awards and Research Paper Presentation by the faculty.

**Agenda Item 5:** Regarding Feedback report of the departments

**Resolution:** The analysis of feedback reports of the department was presented in the meeting of IQAC and outcomes were discussed

**Agenda Item 6:** Any other Issues

Dr. K. R. Pawar, suggested to organize CAS program in future

The vote of thanks was proposed by the coordinator.



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**Minutes of the Meeting of 2012-13 held on 11<sup>th</sup> March 2013**

**Venue:** IQAC Room

**Date:** 11/03/2013, Monday

**Time:** 11:00 - 12:30

**Agenda of the Meeting:**

1. Review and confirm the agenda of previous meeting
2. To promote departments to apply and conduct syllabus revision workshops
3. To organize gender based activities
4. To organize disaster management workshops
5. Upgradation of basic infrastructure
6. Any other issues at eleventh hour

**Members Present:**

1. Dr. K. R. Pawar, Chairperson
2. Hon. Nanasahab Mahale, Management Representative
3. Dr. Bhanupratap Singh, Industrial Expert
4. Dr. S. L. Erande, Coordinator
5. Dr. N. V. Patil, Member
6. Ms. M. N. Sawant, Member
7. Mr. Somnath Ghule, Member
8. Dr. Ms. N. P. Nikam, Member
9. Ms. Ashwini A. Boraste, Social Worker, Nashik
10. Mr. A. S. Aware, Office Superintendent
11. Dr. T. S. Dalvi, Academic Expert

**Leave of Absence was granted to the following members:**

1. Mr. K. M. Khalkar, Member
2. Mr. D. G. Shinde, Member

IQAC coordinator welcomed and briefed the committee members about the agenda.

IQAC members, after exchange of ideas and thought, made the following resolutions

**Agenda Item 1:** Review of minutes of the Earlier Meeting

The IQAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.

**Agenda Item 2:** To promote departments to apply and conduct syllabus revision workshops

**Resolution:** IQAC recommended the heads of the department to apply for the syllabus revision workshops and directed the faculty to participate in the syllabus revision workshops conducted in this and other colleges affiliated to University of Pune.

Proposed by: Ms. Somnath Ghule, Seconded by: Mr. A. S. Aware

**Agenda Item 3:** To organize gender based activities

**Resolution:** IQAC members suggested incorporating various activities like Sakhi-Manch, student welfare schemes to maintain gender harmony on the campus.



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Proposed by: Ms. M. N. Sawant, Seconded by: Dr. Ms. N. P. Nikam

**Agenda Item 4:** To organize disaster management workshops

**Resolution:** On the backdrop of forthcoming Kumbhmela in Nasik, IQAC members recommended to the Board of students welfare to organize the disaster management workshop for students and the faculty in order to acquire the skill to overcome disaster calamities.

Proposed by: Dr. K. R. Pawar, Seconded by: Dr. Ms. N. P. Nikam

**Agenda Item 5:** Upgradation of basic infrastructure

**Resolution:** As per suggestion of the IQAC decided to send proposal to LMC to upgrade basic infrastructure. Also IQAC suggested to changes schedule of the academic programmes for the optimal use of existing resources.

Proposed by: Dr. K. R. Pawar, Seconded by: Dr. Ms. N. P. Nikam

The vote of thanks was proposed by Coordinator.



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**Minutes of the Meeting of 2013-14 held on 15<sup>th</sup> July. 2013**

**Venue:** IQAC Room

**Date:** 15/07/2013, Monday

**Time:** 11:00 - 12:30

**Agenda of the Meeting:**

1. To review and confirm the minutes of last meeting
2. To finalise new mechanisms and systems to plan, organise and collect IQAC data
3. To discuss Gender Sensitivity issues on the UGC questionnaire
4. To discuss and finalise AQAR

**Members Present:**

1. Dr. K. R. Pawar, Chairperson
2. Hon. Nanasahab Mahale, Management Representative
3. Dr. Bhanupratap Singh, Industrial Expert
4. Dr. S. L. Erande, Coordinator
5. Mr. D. G. Shinde, Member
6. Ms. M. N. Sawant, Member
7. Mr. Somnath Ghule, Member
8. Dr. Ms. N. P. Nikam, Member
9. Ms. Ashwini A. Boraste, Social Worker, Nashik
10. Mr. A. S. Aware, Office Superintendent
11. Dr. T. S. Dalvi, Academic Expert

**Leave of Absence was granted to the following members:**

1. Mr. K. M. Khalkar, Member
2. Dr. N. V. Patil, Member

**Agenda Item 1:** Review of the Earlier Meeting

IQAC coordinator welcomed and read the minutes of the meeting conducted on 15/07/2013. The minutes were reviewed by the members and approved.

**Agenda Item 2:** To review the AQAR contents and further to approve them

**Resolution:** The content of AQAR 2011-12 of the college was presented in the meeting. After thorough discussion some changes were suggested by the members and then the AQAR was approved. Further it was suggested to submit it to NAAC immediately.

**Agenda Item 3:** To finalise new mechanisms and systems to plan, organise and collect IQAC data

**Resolution:** IQAC has prepared new plans and systems to collect and organize data for AQAR. The pro-forma were discussed and finalized. Action plan has been chalked out to collect, updated information and data regarding the plans, achievements, actions or activities of each and every department of the college.

The vote of thanks was proposed by Coordinator





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**Minutes of the Meeting of 2013-14 held on 18<sup>th</sup> Oct. 2013**

**Venue:** IQAC Room

**Date:** 18/10/2013, Friday

**Time:** 11.00 - 12.00

**Agenda of the Meeting:**

1. To review and confirm minutes of earlier meeting
2. Constitution of Research Advisory committee
3. To make provisions for additional space in laboratories and classrooms
4. To make proposals for wedding out of books
5. Any other issues

**Members Present:**

1. Dr. K. R. Pawar, Chairperson
2. Hon. Nanasaheb Mahale, Management Representative
3. Mr. K. M. Khalkar, Member
4. Dr. S. L. Erande, Coordinator
5. Mr. D. G. Shinde, Member
6. Ms. M. N. Sawant, Member
7. Dr. K. H. Rakibe, Member
8. Dr. Ms. N. P. Nikam, Member
9. Dr. D. N. Pawar, Member
10. Ms. Ashwini A. Boraste, Social Worker, Nashik
11. Mr. A. S. Aware, Office Superintendent
12. Dr. T. S. Dalvi, Academic Expert

**Leave of Absence was granted to the following members:**

1. Dr. Bhanupratap Singh, Industrial Expert
2. Dr. N. V. Patil, Member

IQAC coordinator welcomed and briefed the committee members about the agenda.

**Agenda Item 1:** Review of the minutes of the meeting conducted on 18/10/2013 was taken and the minutes of the meeting were passed by IQAC.

The IQAC members after exchange of ideas and thought made the following points

**Agenda Item 2:** Constitution of Research Advisory committee

**Resolution:** As per suggestion from Dr. D. N. Pawar, (ARC), conveyed that, the faculty level research committee should be established. It will work in coordination with Research Advisory Committee. The committee deliberated on these points and came to the conclusion that this should be done. It will enhance the research activities.

Proposed by: Dr. K. H. Rakibe, Seconded by: Mr. D. G. Shinde

**Agenda Item 3:** To make provisions for additional space in laboratories and classrooms

**Resolution:** The Principal addressed issues of growing student strength with new courses being initiated and directed to submit proposals to obtain infrastructure grants for constructing a new building for laboratories and classrooms.



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Proposed by: Mr. D. G. Shinde, Seconded by: Dr. Ms. N. P. Nikam

**Agenda Item 4:** To make proposals for wedding out of books

**Resolution:** Mr. A. S. Aware discussed the proposal conveyed by librarian P. S. Patil for wedding out of books. Wherein he mentioned that the stock verification should be carried out in the coming academic year.

Proposed by: Dr. K. R. Pawar, Seconded by: Dr. S. L. Erande

The vote of thanks was proposed by Dr. S. L. Erande



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**Minutes of the Meeting of 2013-14 held on 18<sup>th</sup> March 2014**

**Venue:** IQAC Room

**Date:** 18/03/2014, Tuesday

**Time:** 12:00 - 01:30

**Agenda of the Meeting:**

1. Review and confirm minutes of earlier meeting
2. To introduce vocational, Skill Development and Faculty Enrichment programmes
3. To Take review of Results and the Courses started in previous year
4. Implementation of revised Syllabi and CBCS pattern of evaluation
5. Submit Proposal for Seminar/Conference and Workshop
6. Participation in Project Competitions and other competitions
7. Review of action taken report
8. Any other issues

**Members Present:**

1. Dr.B. G. Wagh, Chairperson
2. Hon. Nanasheb Mahale, Management Representative
3. Dr. N. V. Patil, Member
4. Dr. S. L. Erande, Coordinator
5. Mr. D. G. Shinde, Member
6. Ms. M. N. Sawant, Member
7. Dr. K. H. Rakibe, Member
8. Dr. Ms. N. P. Nikam, Member
9. Dr. D. N. Pawar, Member
10. Ms. Ashwini A. Boraste, Social Worker, Nashik
11. Mr. A. S. Aware, Office Superintendent
12. Dr. M. N. Jachak, Academic Expert

**Leave of Absence was granted to the following members:**

1. Dr. Bhanupratap Singh, Industrial Expert
2. Mr. K. M. Khalkar, Member

IQAC coordinator welcomed and briefed the committee members about the agenda.

IQAC members after exchange of ideas and thought made the following resolutions

**Agenda Item 1:** Review of the minutes of the Earlier Meeting held on 18/03/2014.

The IQAC coordinator read the minutes of earlier meetings and the minutes were reviewed and approved by the members.

**Agenda Item 2:** To introduce vocational, Skill Development and Faculty Enrichment programmes

**Resolution:** Taking in to the consideration, the need of the local community, the college should initiate vocational courses, skill development courses and faculty competency and development programmes, student mentoring and co-curricular activities and extension



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programs

Proposed by: Dr. B. G. Wagh, Seconded by: Mr. D. G. Shinde

**Agenda Item 3:** to take review of Results and Courses started in previous year

**Resolution:** The IQAC reviewed the new programme initiated in last year. The results submitted by the departments were analyzed and discussed in the meeting.

**Agenda Item 4:** Implementation of revised Syllabi and CBCS pattern of evaluation

**Resolution:** IQAC members directed to the Heads of the department to take note of changes in the curriculum and follow the structure accordingly. IQAC insisted to follow all feasible innovative and qualitative methods as per revised syllabus for continuous assessment. Further IQAC took note of CBCS system implemented at PG.

Proposed by: Dr. S. L. Erande, Seconded by: Ms. M. N. Sawant

**Agenda Item 5:** Submit Proposal for Seminar/Conference and Workshop

**Resolution:** Dr. D. N. Pawar, Academic Research Coordinator, had given information of funding agencies providing assistance to organise seminar/conference and workshop. The issues were discussed in the meeting and IQAC suggested to organise conference workshop and seminar to promote research cultures among the students and the faculty. Head of the departments are advised to submit proposals.

Proposed by: Mr. K. M. Khalkar, Seconded by: Dr. K. H. Rakibe

**Agenda Item 6:** Participation in Project Competitions and other competitions

**Resolution:** In order to inculcate research culture among the students the Heads of the department and the faculty of the department should motivate the students to participate in project competitions like Avishkar, Science exhibitions etc. The teachers engaged in BCUD minor and major research projects have to guide at least two students for Avishkar Competition. The teachers are also advised to participate in Avishkar Competition and Innovation Programmes. The students should also be motivated for participation in other competitions such as Chemiad, SPPED, Elocution and Debate Competition etc.

**Agenda Item 7:** Review of action taken report

**Resolution:** The Action taken Report was reviewed and discussed, suggestions have been made by the members of IQAC

**Agenda Item 8:** Other issues

The IQAC members congratulated the faculty for obtaining research projects and also congratulated students securing higher grades.

The Vote of the thanks was proposed by Coordinator.



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**Minutes of the Meeting of 2014-15 held on 18<sup>th</sup> July 2014**

**Venue:** IQAC Room

**Date:** 18/07/2014, Friday

**Time:** 12:00 - 1:30

**Agenda of the Meeting:**

1. To review and confirm the minutes of last meeting
2. To discuss and finalize AQAR
3. To modify and finalise Faculty Self-Assessment form and form of Evaluation of Teachers from Student
4. To organise methodology workshops for the budding researchers from the students and faculty members.
5. To discuss possibility to raise endowment fund to help the needy students

**Members Present:**

1. Dr.B. G. Wagh, Chairperson
2. Hon. Nanasahab Mahale, Management Representative
3. Mr. K. M. Khalkar, Member
4. Dr. S. L. Erande, Coordinator
5. Mr. D. G. Shinde, Member
6. Ms. M. N. Sawant, Member
7. Dr. K. H. Rakibe, Member
8. Dr. P. G. Loke, Member
9. Dr. D. N. Pawar, Member
10. Dr. D. F. Nikumbh, Member
11. Ms. Ashwini A. Boraste, Social Worker, Nashik
12. Mr. A. S. Aware, Office Superintendent
13. Mr. Vinayak Wadile, Student Representative
14. . Dr. N. V. Patil, Member

**Leave of Absence was granted to the following members:**

1. Dr. Bhanupratap Singh, Industrial Expert
2. Dr. M. N. Jachak, Academic Expert

**Agenda Item 1:** Review of the Earlier Meeting

IQAC coordinator welcomed and read the minutes of the meeting conducted on 18/03/2014. The minutes were reviewed by the members and approved.

**Agenda Item 2:** To review the AQAR contents and further to approve them

**Resolution:** The content of AQAR 2012-13 of the college was presented in the meeting. After thorough discussion some changes were suggested by the members and then the AQAR was approved. Further it was suggested to submit it to NAAC immediately.

**Agenda Item 3:** To modify and finalise Faculty Self-Assessment form and form of Evaluation of Teachers from Student

**Resolution:** The IQAC urged the Research Advisory committee of the college to organise methodology workshops through research centers for the budding researchers from the



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students and faculty members.

**Agenda Item 4:** To discuss possibility to raise endowment fund to help the needy students

**Resolution:** Dr. D. N. Pawar, suggested to raise endowment fund to help the needy students and urged teachers to contribute for that. Dr. B. G. Wagh seconded the suggestion.

The vote of thanks was proposed by Coordinator.



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**Minutes of the Meeting of 2014-15 held on 13<sup>rd</sup> Oct. 2014**

**Venue:** IQAC Room

**Date:** 13/10/2014, Monday

**Time:** 12.00 - 01.00

**Agenda of the Meeting:**

1. To review minutes of earlier meeting
2. Review of action taken report
3. Provision of Teaching, learning resources
4. Promote student centric activities
5. Regarding parking space for the students
6. Providing health insurance to the students
7. Any other issues presented during the meeting

**Members Present:**

1. Dr.B. G. Wagh, Chairperson
2. Hon. Nanasahab Mahale, Management Representative
3. Dr. Bhanupratap Singh, Industrial Expert
4. Mr. K. M. Khalkar, Member
5. Dr. S. L. Erande, Coordinator
6. Mr. D. G. Shinde, Member
7. Ms. M. N. Sawant, Member
8. Dr. K. H. Rakibe, Member
9. Dr. D. N. Pawar, Member
10. Dr. D. F. Nikumbh, Member
11. Mr. S. J. Nikam, Member
12. Ms. Ashwini A. Boraste, Social Worker, Nashik
13. Mr. A. S. Aware, Office Superintendent
14. Mr. Vinayak Wadile, Student Representative
15. Dr. M. N. Jachak, Academic Expert

**Leave of Absence was granted to the following members:**

1. Dr. Ms. P. G. Loke, Member
2. Dr. N. V. Patil, Member

IQAC coordinator welcomed and briefed the committee members about the agenda.

The IQAC members after exchange of ideas and thought made the following points

**Agenda Item 1:** Review of the minutes of the Earlier Meeting held on 18/10/2014.

The IQAC coordinator read the minutes of earlier meetings and the minutes were reviewed and approved by the members.

**Agenda Item 2:** Review of action taken report

**Resolution:** The Action taken Report was reviewed and discussed, suggestions have been made by the members of IQAC

**Agenda Item 3:** Provision of Teaching, learning resources



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**Resolution:** On the background of revision of syllabi, IQAC members recommended to procure/ update infrastructural needs, teaching aids and educational resources

Proposed by: Dr. K. H. Rakibe, Seconded by: Dr. D. F. Nikumbh

**Agenda Item 4:** Promote student centric activities

**Resolution:** IQAC members encouraged to take up inter departmental activities and workshop for the students and suggested the Heads of the department to strengthen the wallpaper and other co-curricular activities

**Agenda Item 5:** Regarding parking space for the students

**Resolution:** Vinayak Vadile as a Student Representative conveyed the demand from students for the parking space. In response to this IQAC members suggested to take necessary steps to provide additional parking space on the campus and submit proposal for providing related facilities.

**Agenda Item 6:** Providing health insurance to the students

**Resolution:** IQAC members recommended providing insurance cover to the Students of the college.

**Agenda Item 7:** Any other issues presented during the meeting

IQAC members appreciate the efforts of the faculty and the staff of the college for conducting value added, Curricular and co-curricular activities for student.

The vote of thanks was proposed by the coordinator.





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**Minutes of the Meeting of 2014-15 held on 13<sup>th</sup> March 2015**

**Venue:** IQAC Room

**Date:** 13/03/2015, Friday

**Time:** 11:30 - 01:00

**Agenda of the Meeting:**

1. To review minutes of the last meeting
2. Review of action taken report
3. Introduction of student and faculty enrichment programmes
4. Introducing new Academic programs
5. Regarding Grievance redressal cell, Health and counseling center
6. Regarding slow and advanced learners
7. Conduct of academic and administrative audit and rainwater harvesting
8. Promoting Research activities
9. Procurement of computers and allied accessories

**Members Present:**

1. Dr. B. G. Wagh, Chairperson
2. Hon. Nanasahab Mahale, Management Representative
3. Mr. K. M. Khalkar, Member
4. Dr. S. L. Erande, Coordinator
5. Mr. D. G. Shinde, Member
6. Ms. M. N. Sawant, Member
7. Dr. K. H. Rakibe, Member
8. Dr. P. G. Loke, Member
9. Dr. D. N. Pawar, Member
10. Dr. D. F. Nikumbh, Member
11. Mr. S. J. Nikam, Member
12. Ms. Ashwini A. Boraste, Social Worker, Nashik
13. Mr. A. S. Aware, Office Superintendent
14. Mr. Vinayak Wadile, Student Representative
15. Dr. M. N. Jachak, Academic Expert

**Leave of Absence was granted to the following members:**

1. Dr. Bhanupratap Singh, Industrial Expert
2. Dr. N. V. Patil, Member

IQAC coordinator welcomed and briefed the committee members about the agenda.

**Agenda Item 1:** Review of the minutes of the Earlier Meeting held on 20/10/2014.

The IQAC coordinator read the minutes of earlier meeting and the minutes were reviewed and approved by the members.

IQAC took a note of the following issues that followed from the last meet.

1. Introduction of cyber security and cyber crime along with human rights and skill development courses at PG as per the directions of the University



2. Curricular and co curricular activities conducted

IQAC members after exchange of ideas and thoughts made the following resolutions:

**Agenda Item 2:** Review of action taken report

**Resolution:** The Action taken Report was reviewed and discussed, suggestions have been made by the members of IQAC.

**Agenda Item 3:** Introduction of student enrichment and faculty development programmes.

**Resolution:** The IQAC members proposed to initiate skill oriented, value added, Co-curricular and extension programme for the students and development programmes for the staff

Proposed by: Mr. S. J. Nikam, Seconded by: Ms. P. G. Loke

**Agenda Item 4:** Introducing new Academic programs

**Resolution:** IQAC members recommended to provide space for these emerging departments and also suggested the senior faculty to orient newly appointed faculty for these courses.

Proposed by: Dr. S. L. Erande, Seconded by: Dr. M. N. Jachak

**Agenda Item 5:** Regarding Grievance redressal cell, Health and counseling center

**Resolution:** IQAC members suggested providing additional suggestion boxes on campus for Grievance redressal cell. Additional space should also be provided to health centre and counseling centre.

Proposed by: Vinayak Wadile, Seconded by: Dr. D.N. Pawar

**Agenda Item 6:** Regarding slow and advanced learners

**Resolution:** IQAC members directed the head of the departments to conduct screening test to identify slow and advanced learners and to take remedial measures for slow learners and give additional activities to advanced learners. The reports are to be submitted accordingly to the IQAC.

**Agenda Item 7:** Conduct of academic and administrative audit and rainwater harvesting

**Resolution:** It was unanimously resolved to conduct Academic and administrative audit of the departments and the office by the external agency. Further, suggested to establish rainwater harvesting and recharge system on the campus.

**Agenda Item 8:** Promoting Research activities

**Resolution:** In order to inculcate research culture among the students and teachers, IQAC members suggested increasing participation in the Avishkar project and other competitions.

**Agenda Item 9:** Procurement of computers and allied accessories

**Resolution:** IQAC members suggested to purchase UPS, computers, Printers, scanners etc. and required software for the departments and the office.

Proposed by: Mr. S. J. Nikam, Seconded by: Ms. Ashwini Boraste

Finally, at the end of the meeting, the vote of thanks was proposed by the coordinator.



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**Minutes of the Meeting of 2015-16 held on 10<sup>th</sup> July 2015**

**Venue:** IQAC Room

**Date:** 10/07/2015, Friday

**Time:** 10:00 - 11:00

**Agenda of the Meeting:**

1. To review and confirm the minutes of last meeting
2. To discuss and finalise AQAR of year 2013-14
3. To submit revised proposal to NAAC on National Seminar
4. To raise endowment fund to help the needy students

**Members Present:**

1. Dr. B. G. Wagh, Chairperson
2. Hon. Nanasahab Mahale, Management Representative
3. Mr. K. M. Khalkar, Member
4. Dr. S. L. Erande, Coordinator
5. Mr. D. G. Shinde, Member
6. Ms. M. N. Sawant, Member
7. Dr. K. H. Rakibe, Member
8. Dr. P. G. Loke, Member
9. Dr. D. N. Pawar, Member
10. Dr. D. F. Nikumbh, Member
11. Mr. S. J. Nikam, Member
12. Ms. Ashwini A. Boraste, Social Worker, Nashik
13. Mr. A. S. Aware, Office Superintendent
14. Mr. Vinayak Wadile, Student Representative
15. Dr. M. N. Jachak, Academic Expert

**Leave of Absence was granted to the following members:**

1. Dr. Bhanupratap Singh, Industrial Expert
2. Dr. N. V. Patil, Member

**Agenda Item 1:** Review of the Earlier Meeting

IQAC coordinator welcomed and read the minutes of the meeting conducted on 13/03/2015. The minutes were reviewed by the members and approved.

**Agenda Item 2:** To review the AQAR contents and further to approve them

**Resolution:** The content of AQAR 2013-14 of the college was presented in the meeting. After thorough discussion some changes were suggested by the members and then the AQAR was approved. Further it was suggested to submit it to NAAC immediately.

**Agenda Item 3:** To submit revised proposal to NAAC on National Seminar

**Resolution:** The earlier proposal to NAAC on National seminar on Quality Enhancement was not considered positively. The IQAC members discussed the issue and decided to send revised proposal to NAAC. Dr. D. N. Pawar showed readiness to send proposal to NAAC.

**Agenda Item 4:** To raise endowment fund to help the needy students



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**Resolution:** Principal Dr. B. G. Wagh presented the issue of deserving needy students and suggested to raise endowment fund from the contribution of the faculty to help them. The suggestion was appreciated by all members and it was decided to put this issue in the faculty meeting to decide the amount of contributions and the norms of the fund.

Proposed by: Dr. D. F. Nikumbh, Seconded by: Mr. A. S. Aware

The vote of thanks was proposed by the Coordinator.



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**Minutes of the Meeting of 2015-16 held on 20<sup>th</sup> Oct. 2015**

**Venue:** IQAC Room

**Date:** 20/10/2015, Tuesday

**Time:** 11:30 - 12:30

**Agenda of the Meeting:**

1. To review minutes of last meeting
2. To discuss issues of Counseling Cell
3. To discuss issues of Environmental audit
4. To discuss issues of Laboratory Security
5. Any other issues raised in the meeting

**Members Present:**

1. Dr.B. G. Wagh, Chairperson
2. Hon. Nanasaheb Mahale, Management Representative
3. Mr. K. M. Khalkar, Member
4. Dr. S. L. Erande, Coordinator
5. Dr. Bhanupratap Singh, Industrial Expert
6. Ms. M. N. Sawant, Member
7. Dr. K. H. Rakibe, Member
8. Dr. P. G. Loke, Member
9. Dr. D. N. Pawar, Member
10. Dr. D. F. Nikumbh, Member
11. Mr. S. J. Nikam, Member
12. Ms. Ashwini A. Boraste, Social Worker, Nashik
13. Mr. A. S. Aware, Office Superintendent
14. Mr. Vinayak Wadile, Student Representative
15. Dr. M. N. Jachak, Academic Expert

**Leave of Absence was granted to the following members:**

1. Mr. D. G. Shinde, Member
2. Dr. N. V. Patil, Member

**Agenda Item 1:** To review minutes of last meeting

The minutes of previous meeting conducted on 20/10/2015 were read by the coordinator. The minutes were reviewed by the members and then were approved.

**Agenda Item 2:** To discuss issues of Counseling Cell

**Resolution:** Quality Assurance Cell recommended providing additional space for counseling Cell and appointment of professional Counselor for the student and stakeholders

Proposed by: Mr. S. J. Nikam, Seconded by: Ms. M. N. Sawant

**Agenda Item 4:** To discuss issues of Environmental audit

**Resolution:** Internal Quality Assurance directed to conduct Environmental audit of the campus and take steps towards e-waste, Bio waste and chemical waste management



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Proposed by Dr. B. G. Wagh, Seconded by: Dr. S. L. Erande

**Agenda Item 5:** To discuss issues of Laboratory Security

**Resolution:** Internal Quality Assurance cell recommended conducting workshop for support staff on Laboratory equipment, laboratory safety and laboratory maintenance

Proposed by: Dr. D. N. Pawar, Seconded by: Dr. S.L. Erande

The vote of thanks was proposed by Mr. S. J. Nikam



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**Minutes of the Meeting of 2015-16 held on 23<sup>rd</sup> March 2016**

**Venue:** IQAC Room

**Date:** 23/03/2016, Wednesday

**Time:** 11:00 - 12:30

**Agenda of the Meeting:**

1. Review of earlier meeting
2. To initiate Co-curricular, Extension, value added and skill oriented programmes
3. To establish the Wi-Fi and CCTV surveillance systems on the campus
4. To avail grants for non-conventional energy sources
5. Submission of AQAR for the academic year 2014-15
6. Initiatives for social work during Kumbha mela
7. Increasing the ICT infrastructure
8. Strengthening library and maintenance of infrastructure
9. Review of ATR and Planning for SSR
10. Any other issues

**Members Present:**

1. Dr. B. G. Wagh, Chairperson
2. Hon. Nanasahab Mahale, Management Representative
3. Mr. K. M. Khalkar, Member
4. Dr. S. L. Erande, Coordinator
5. Mr. D. G. Shinde, Member
6. Ms. M. N. Sawant, Member
7. Dr. K. H. Rakibe, Member
8. Dr. P. G. Loke, Member
9. Dr. D. N. Pawar, Member
10. Dr. D. F. Nikumbh, Member
11. Mr. S. J. Nikam, Member
12. Ms. Ashwini A. Boraste, Social Worker, Nashik
13. Mr. A. S. Aware, Office Superintendent
14. Mr. Vinayak Wadile, Student Representative
15. Dr. A. K. Shinde, Academic Expert

**Leave of Absence was granted to the following members:**

1. Dr. Bhanupratap Singh, Industrial Expert
2. Dr. N. V. Patil, Member

IQAC coordinator welcomed and briefed the committee members about the agenda.

IQAC members after exchange of ideas and thought made the following resolutions

**Agenda Item 1: Review of the Earlier Meeting**

The IQAC coordinator read the minutes of earlier meetings conducted on 20/10/2015 and the minutes were reviewed by the members and then approved.

**Agenda Item 2:** To initiate Co-curricular, Extension, value added and skill oriented programmes **Resolution:** The IQAC proposed to initiate co-curricular, extension, value added and skill oriented programmes for student empowerment.

Proposed by: Dr. B. G. Wagh, Seconded by: Dr. K. H. Rakibe

**Agenda Item 3:** To establish the Wi-Fi and CCTV surveillance systems on the campus



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**Resolution:** The teacher representative Ms. M. N. Sawant recommended for upgrading the campus to Wi-Fi and also to establish CCTV network for all buildings and further recommended to provide Walkie-Talkie surveillance on the campus.

Proposed by: Ms. M. N. Sawant, Seconded by: Dr. D. N. Pawar

**Agenda Item 4:** To avail grants for non-conventional energy source

**Resolution:** The college should avail grants for non-conventional energy sources especially for Solar Energy.

Proposed by: Dr. B. G. Wagh, Seconded by: Mr. D. G. Shinde

**Agenda Item 5:** Submission of AQAR for the academic year 2014-15

**Resolution:** The AQAR of academic year of 2014-15 is to be submitted before December 2015. The collected data and the analysis were reviewed by the members of IQAC. Some suggestions have been made and the members granted permission to submit it within the time limit.

Proposed by: Dr. A. K. Shinde, Seconded by: Mr. S. J. Nikam

**Agenda Item 6:** Initiatives for social work during Kumbha mela

**Resolution:** The IQAC made an appeal to N.C.C./ N.S.S./B.S.W. and Environmental Science department to be proactive in upcoming Sinhastha Kumbhamela specially for protecting the environment and helping for maintaining the law and order.

Proposed by: Dr. B. G. Wagh, Seconded by: Mr. D. G. Shinde

**Agenda Item 7:** Increasing ICT infrastructure

**Resolution:** Due to increased need of Computers and Internet, Ms. M. N. Sawant suggested to provide additional computers and internet connections to the departments.

Proposed by: Ms. M. N. Sawant, Seconded by: Dr. D. N. Pawar

**Agenda Item 8:** Strengthening library and maintenance of infrastructure

**Resolution:** Vinayak Wadile suggested to provide additional books and journals in the central library. Further, he also suggested to pay special attention for maintenance of infrastructure, equipment and other facilities in the campus

**Agenda Item 9:** Review of ATR and Planning for SSR

**Resolution:** The status of action taken for the perspective plan had been reviewed on the background of 3<sup>rd</sup> phase reaccreditation to be done in the year 2016-17. Further, as a first step towards reaccreditation, the issues of preparations for the Self Study Report were discussed in the meeting and then the criterion wise committees were framed. The faculty members of the IQAC committee were assigned one criterion each. Further it was decided to discuss the issue in the meeting of HoDs for further action.

**Agenda Item 10:** Any other issues

The review of functioning of newly commenced Certificate Course in Proficiency in commerce was taken.

Vote of thanks was proposed by the secretary of IQAC.





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**Minutes of the Meeting of 2016-17 held on 8<sup>th</sup> July 2016**

**Venue:** IQAC Room

**Date:** 08/07/2016, Friday

**Time:** 11:00 – 01:00

**Agenda of the Meeting:**

1. To review the departmental level work for of SSR preparation
2. To plan for division of work amongst smaller groups.

**Members Present:**

1. Dr.D. R. Bachhav, Chairperson
2. Hon. Nanasaheb Mahale, Management Representative
3. . Dr. Bhanupratap Singh, Industrial Expert
4. Dr. S. L. Erande, Coordinator
5. Mr. D. G. Shinde, Member
6. Ms. M. N. Sawant, Member
7. Dr. K. H. Rakibe, Member
8. Dr. P. G. Loke, Member
9. Dr. D. N. Pawar, Member
10. Dr. D. F. Nikumbh, Member
11. Mr. S. J. Nikam, Member
12. Ms. Ashwini A. Boraste, Social Worker, Nashik
13. Mr. A. S. Aware, Office Superintendent
14. Mr. Vinayak Wadile, Student Representative
15. Dr. A. K. Shinde, Academic Expert

**Leave of Absence was granted to the following members:**

- 1 Mr. K. M. Khalkar, Member
2. Dr. N. V. Patil, Member

IQAC coordinator welcomed and briefed the committee members about the agenda.

IQAC members after exchange of ideas and thought made the following resolutions

**Agenda Item 1:** To review the departmental level work for of SSR preparation

The Heads of department briefed the IQAC about the status of departmental work carried out regarding the SSR preparations. Various issues concerned with SSR were discussed. The Heads of department expressed their views and suggested further steps regarding department level coordination. The strategy for the collection and organization of criterion wise data was planned and the chalked out plan of action was given in this meeting.

**Agenda Item 2 :** To plan for division of work amongst smaller groups.

The subcommittee members were briefed regarding preparations of the SSR and their role in the work of SSR preparation. The plan of action was discussed with them. The work was divided in smaller tasks and assigned to the individuals. The criterion wise coordinators were assigned duties to guide the members, take periodic review of the work and report to the coordinator accordingly.

Vote of thanks was proposed by the secretary of IQAC.



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**Minutes of the Meeting of 2016-17 held on 11<sup>th</sup> Oct. 2016**

**Venue:** IQAC Room

**Date:** 11/10/2016, Tuesday

**Time:** 4.00 - 05.00

**Agenda of the Meeting:**

1. To review minutes of earlier meeting
2. To adopt online admission process for upcoming academic year
3. To conduct green audit for campus
4. Collection of data for preparation of SSR for 3rd cycle
5. Any other issues

**Members Present:**

1. Dr. D. B. Shinde, Chairperson
2. Hon. Nanasaheb Mahale, Management Representative
3. Mr. K. M. Khalkar, Member
4. Dr. S. L. Erande, Coordinator
5. Dr. S. K. Kushare, IQAC Coordinator
6. Mr. D. G. Shinde, Member
7. Ms. M. N. Sawant, Member
8. Dr. K. H. Rakibe, Member
9. Dr. P. G. Loke, Member
10. Dr. D. N. Pawar, Member
11. Dr. D. F. Nikumbh, Member
12. Ms. Ashwini A. Boraste, Social Worker, Nashik
13. Dr. N. V. Patil, Member
14. Mr. Vinayak Wadile, Student Representative
15. Dr. A. K. Shinde, Academic Expert

**Leave of Absence was granted to the following members:**

1. Dr. Bhanupratap Singh, Industrial Expert
2. Mr. A. S. Aware, Office Superintendent

IQAC coordinator welcomed and briefed the committee members about the agenda followed by the issues discussed during last meeting.

The IQAC members appreciated the efforts for the faculty and the support staff for conducting various activities during the year.

**Agenda Item 1:** To review minutes of earlier meeting

The minutes of previous meeting conducted on 11/10/2016 were read by the secretary. The minutes were reviewed by the members and then approved.

**Agenda Item 2:** To adopt online admission process for upcoming academic year

**Resolution:** The issues related with online admission process were discussed in the meeting. It was then unanimously resolved to conduct online admissions for all classes. The task was



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assigned to the IQAC coordinator for further action.

Proposed by: Principal, D. B. Shinde, Seconded by: Dr. S. K. Kushare

**Agenda Item 3:** To conduct green audit for campus

**Resolution:** The IQAC unanimously recommended to strengthen the green campus activity and to conduct the green audit of the campus.

Proposed by: Dr. A. K. Shinde, Seconded by: Dr. N. V. Patil

**Agenda Item 4:** Review of preparation of SSR for 3rd cycle

**Resolution:** The College is going to face the Reaccreditation in the third cycle in 2016-17. The Self Study Report should be submitted to the NAAC. Various issues concerned were discussed and it was unanimously decided to follow the dead line for submission of SSR and act accordingly.

**Agenda Item 5:** Any other issues.

Vinayak Wadile suggested to conduct a workshop on institutional repository. The directions were given to the library advisory committee to conduct this workshop.

The vote of thanks was proposed by the secretary of the IQAC.



**Minutes of the Meeting of 2016-17 held on 25<sup>th</sup> March 2017**

**Venue:** IQAC Room

**Date:** 25/03/2017, Saturday

**Time:** 11:00 - 12:30

**Agenda of the Meeting:**

1. Review and confirm the minutes of earlier meeting
2. To review the ATR and the result analysis
3. Status of online admission Process To take review of results of the departments
4. To plan the academic activities of the year
5. Preparations of the departments on the background of the peer team visit.
6. To enhance the value added and skill oriented activities
7. Any other issues.

**Members Present:**

1. Dr. D. B. Shinde, Chairperson
2. Hon. Nanasaheb Mahale, Management Representative
3. Mr. K. M. Khalkar, Member
4. Dr. S. L. Erande, Coordinator
5. Dr. S. K. Kushare, IQAC Coordinator
6. Mr. D. G. Shinde, Member
7. Ms. M. N. Sawant, Member
8. Dr. K. H. Rakibe, Member
9. Dr. P. G. Loke, Member
10. Dr. N. V. Patil, Member
11. Dr. D. F. Nikumbh, Member
12. Ms. Ashwini A. Boraste, Social Worker, Nashik
13. Mr. A. S. Aware, Office Superintendent
14. Mr. Vinayak Wadile, Student Representative
15. Dr. A. K. Shinde, Academic Expert

**Leave of Absence was granted to the following members:**

1. Dr. Bhanupratap Singh, Industrial Expert
2. Dr. D. N. Pawar, Member

IQAC coordinator welcomed and briefed the committee members on the agenda.

IQAC members after exchange of ideas and thought made the following resolutions

**Agenda Item 1:** Review of the Earlier Meeting

The IQAC secretary read the minutes of the earlier meetings conducted on 12<sup>th</sup> Apr. 2017. The minutes were reviewed by the members and some suggestions were made.

**Agenda Item 2:** To review the ATR and the result analysis

The review of ATR and the result analysis was taken. The issues were discussed and suggestions were made accordingly.



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**Agenda Item 3:** Status of Online admission Process

**Resolution:** The college sign MoU with Pure Study Software services, Pune regarding RED campus initiatives and providing assistance for online admissions along with other software modules for automation of the college activities. The IQAC members expressed their gratitude towards the Pure Study Software for extending the support free of cost. The status of online admissions was briefed by Dr. D. B. Shinde. Some issues were raised and discussed in the meeting.

**Agenda Item 4:** To review and plan the academic activities of the year

**Resolution:** The review of online admission process and filled and vacant seats was taken. The review of feedback analysis was taken. The departmental heads were suggested to plan for curricula and co-curricular activities and also to submit proposals for workshops, seminars and conferences.

Proposed by: Dr. A. K. Shinde, Seconded by: Dr. N. V. Patil

**Agenda Item 5:** Preparations of the departments on the background of the peer team visit.

**Resolution:** On the background of peer team visit for Reaccreditation, Principal Dr. D. B. Shinde had taken review of the documentations of IQAC. Further the review of the departmental propositions was also taken and suggestions were given

**Agenda Item 6:** To enhance value added and skill-oriented activities

**Resolution:** The IQAC proposed to initiate and enhance value added and skill-oriented co-curricular, extracurricular programmes and activities.

Proposed by: Dr. S. K. Kushare, Seconded by: Dr. D. F. Nikumbh

The vote of thanks was proposed by the Secretary.



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**Minutes of the Meeting of 2017-18 held on 14<sup>th</sup> July 2017**

**Venue:** IQAC Room

**Date:** 14/07/2017, Friday

**Time:** 11:00 - 12:30

**Agenda of the Meeting:**

1. To review and finalize minutes of the last meeting.
2. To take review of results of the departments
3. To plan the academic activities of the year
4. Preparations of the departments on the background of the peer team visit
5. Any other issues..

**Members Present:**

1. Dr. D. B. Shinde, Chairperson
2. Hon. Nanasahab Mahale, Management Representative
3. Mr. K. M. Khalkar, Member
4. Dr. S. L. Erande, Coordinator
5. Dr. S. K. Kushare, IQAC Coordinator
6. Mr. D. G. Shinde, Member
7. Ms. M. N. Sawant, Member
8. Dr. K. H. Rakibe, Member
9. Dr. P. G. Loke, Member
10. Dr. D. N. Pawar, Member
11. Dr. N. V. Patil, Member
12. Ms. Ashwini A. Boraste, Social Worker, Nashik
13. Mr. A. S. Aware, Office Superintendent
14. Mr. Vinayak Wadile, Student Representative
15. Dr. A. K. Shinde, Academic Expert

**Leave of Absence was granted to the following members:**

1. Dr. Bhanupratap Singh, Industrial Expert
2. Dr. D. F. Nikumbh, Member

**Agenda Item 1: Review of the Earlier Meeting**

1. The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved
2. IQAC coordinator welcomed and briefed the committee members on the agenda
3. IQAC took note of the following issues that followed from the last meet

**Agenda Item 2:** To take review of results of the departments

**Resolution:** The review of result analysis submitted by the departments was taken up by the members of IQAC.

**Agenda Item 3:** To review and plan the academic activities of the year



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**Resolution:** The review of online admission process and filled and vacant seats was taken. The review of feedback analysis was taken. The departmental heads were suggested to plan for curricula and co-curricular activities and also to submit proposals for workshops, seminars and conferences.

Proposed by: Dr. S. K. Kushare, Seconded by: Dr. S. L. Erande

**Agenda Item 4:** Preparations of the departments on the background of the peer team visit.

**Resolution:** On the background of peer team visit for Reaccreditation, Principal Dr. D. B. Shinde had taken review of the documentations of IQAC. Further the review of the departmental propositions was also taken and suggestions were given

**Agenda Item 5:** Any other issues raised by members of IQAC

Dr. K. H. Rakibe presented the developments of the institutional repository of the college. Some aspects were discussed; suggestions were made and advised to strengthen the activity.

Proposed by: Vinayak Wadile, Seconded by: Dr. N. V. Patil

Dr. D. N. Pawar (ARC) discussed the issues of renewal of recognition of Ph.D. /M.Phil Research centers of Marathi, Hindi, Economics, Commerce and Chemistry.

The vote of thanks was proposed by the Secretary



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**Minutes of the Meeting of 2017-18 held on 12<sup>th</sup> August 2017**

**Venue:** IQAC Room

**Date:** 12/08/2017, Saturday

**Time:** 11:00 - 12:30

**Agenda of the Meeting:**

1. To review and finalize minutes of the last meeting.
2. Allotment of work in view of NAAC Visit.
3. To plan the mock deal visit of Principal.
4. To plan the mock deal visit of external experts
5. Any other issues.

**Members Present:**

1. Dr. D. B. Shinde, Chairperson
2. Hon. Nanasahab Mahale, Management Representative
3. Dr. S. K. Kushare, IQAC Coordinator
4. Dr. K. H. Rakibe, Coordinator
5. Dr. D. N. Pawar, Technical coordinator
6. Dr. A. K. Shinde, Member
7. Mr. D. G. Shinde, Member
8. Dr. P. G. Loke, Member
9. Dr. N. V. Patil, Member
10. Dr. D. F. Nikumbh, Member
11. Mr. K. M. Khalkar, Member
12. Ms. M. N. Sawant, Member
13. Mr. A. S. Aware, Office Superintendent
14. Mr. Vinayak Wadile, Student Representative

**Leave of Absence was granted to the following members:**

1. Dr. Bhanupratap Singh, Industrial Expert
2. Ms. Ashwini A. Boraste, Social Worker, Nashik

**Agenda Item 1: Review of the Earlier Meeting**

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved

**Agenda Item 2:** Allotment of work in view of NAAC Visit

**Resolution:** The work were planed and distributed among the criteria coordinator as well as the staff as per the requirement.

**Agenda Item 3:** To plan the visit of Principal.

**Resolution:** The visit of Principal were planed on Wednesday 23<sup>rd</sup> August 2017 as a mock deal and it is communicated to all head of departments and staff and given instructions accordingly.

Proposed by: Dr. S. K. Kushare, Seconded by: Dr. D. N. Pawar

**Agenda Item 4:** To plan the mock deal visit of external experts.





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**Resolution:** On the background of peer team visit for Reaccreditation, Principal Dr. D. B. Shinde had taken review of the documentations of IQAC. Further the review of the departmental preparations was also taken and suggestions were given also the External mock deal were planed on 26<sup>th</sup> September 2017.

**Agenda Item 5:** Any other issues raised by members of IQAC

No any issue raised by members therefore the vote of thanks was proposed by the Secretary



**Minutes of the Meeting of 2017-18 held on 28<sup>th</sup> September 2017**

**Venue:** IQAC Room

**Date:** 28/09/2017, Thursday

**Time:** 11:00 - 12:30

**Agenda of the Meeting:**

1. To review and finalize minutes of the last meeting.
2. To modify and make necessary correction in departmental preparation.
3. To prepare for the final NAAC peer team visit.
4. Any other issues.

**Members Present:**

15. Dr. D. B. Shinde, Chairperson
16. Hon. Nanasahab Mahale, Management Representative
17. Dr. S. K. Kushare, IQAC Coordinator
18. Dr. K. H. Rakibe, Coordinator
19. Dr. D. N. Pawar, Technical coordinator
20. Dr. A. K. Shinde, Member
21. Mr. D. G. Shinde, Member
22. Dr. P. G. Loke, Member
23. Dr. N. V. Patil, Member
24. Dr. D. F. Nikumbh, Member
25. Mr. K. M. Khalkar, Member
26. Ms. M. N. Sawant, Member
27. Mr. A. S. Aware, Office Superintendent
28. Mr. Vinayak Wadile, Student Representative

**Leave of Absence was granted to the following members:**

1. Dr. Bhanupratap Singh, Industrial Expert
2. Ms. Ashwini A. Boraste, Social Worker, Nashik

**Agenda Item 1: Review of the Earlier Meeting**

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved

**Agenda Item 2:** To modify and make necessary correction in departmental preparation.

**Resolution:** The modifications were suggested as per the mock deal by external expert were suggested to all the head of departments.

**Agenda Item 3:** To prepare for the final NAAC peer team visit.

**Resolution:** The Principal has taken the review and various committees were prepared for the 9<sup>th</sup> & 10<sup>th</sup> October 2017, final NAAC peer team visit.

**Agenda Item 4:** Any other issues raised by members of IQAC

No any issue raised by members therefore the vote of thanks was proposed by the Secretary